

Contact Information

Name:
Local Address:
Permanent Address:
Primary Phone:
Email Address:

Academic Information

Expected year of graduation:
Major:
Do you have Federal Workstudy/Griffin Employment/ CEEP authorized by financial aid?:

Work Experience

Name of Company	Address	Title/Position	Date of Employment

Computer Experience

With little or no supervision, would you be able to....

- Work with Mac computers?
- Work with windows 7?
- Work with windows 8?
- Work with lpads or tablets?
- Work with varying smartphones?
- Work with MS Word?
- Work with MS Excel?
- Work with MS Powerpoint

Troubleshoot for network connectivity problems?  
Install print drivers?  
Install software?  
Run spyware/adware removal tools?  
Run updates?

Please list other applicable skills/experience

Availability?

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

If you have any special considerations for your availability please let us know.  
Ex: the ability to work over breaks or during the summer, commitment to school teams, etc.

Do you have experience in a customer servicing setting? If yes please describe briefly.

Describe briefly why you feel that you would be a good fit at the ITS Help Desk and why you feel that we should consider hiring you.

Please email completed applications to [helpdesk@canisius.edu](mailto:helpdesk@canisius.edu)