

Campus Ministry Conference Room

Laptop Projection Guide

Figure A: HDMI Cable & DisplayPort Adapter



Figure B: TV Remote Control (POWER Button)



Figure C: TV Remote Control (INPUT & VIEW MODE Buttons)



1. Plug the **HDMI cable** (Figure A) into the HDMI port on your laptop.
2. Plug the power supply for the laptop into the outlet located on the table, if needed.
3. Press the POWER button on the **TV Remote Control** (Figure B) to turn on the TV.
4. Turn on the laptop computer, if it is not already on.
5. Once the TV is on, set the TV to input **HDMI1** by using the **INPUT button** (Figure C).
6. If an image appears on the laptop or TV only, try toggling the output of the laptop so that the image is mirrored on the laptop and TV.

Windows: Press the Windows logo key + P together until *Duplicate* is selected.

Mac OS: Click on *Displays* in *System Preferences* and then click on the *Arrangement* tab. Click on the *Mirror Displays* checkbox.

7. Is only part of the image appearing on the TV? Use the **VIEW MODE button** (Figure C) to select the appropriate display setting.
8. The TV Remote Control also controls volume. The audio level is adjusted by using the **VOL +** and **VOL -** buttons (Figure C).
9. At the end of the presentation, please unplug the cables from your laptop and power off the TV by pressing the POWER button. Please leave the DisplayPort to HDMI adapter in the room.